

Listowel Writers' Week 2025

PROGRAMME CURATOR FOR LISTOWEL WRITERS' WEEK 2025

(Contract for Services)

The Board of Listowel Writers' Week wishes to engage the services of a Programme Curator, on a Contract for Services basis, to devise a literary programme of quality, ambition, and diversity for the 2025 festival which takes place from Wednesday 28th of May to Sunday June 1st 2025.

Service specification:

This is a freelance curatorial role which will involve liaising closely with the Board of Listowel Writers' Week in the first instance and with the Executive Management team in the second instance.

- Propose a theme and core programme elements for the 2025 festival and identify writers who will give voice and presence to this theme at Listowel Writers' Week 2025.*
- Propose a Programme of Events that will feature established and emerging writers of both national and international reputation, who will engage with the convivial festival format that is a core part of the character and culture of Listowel Writers' Week.*
- Propose a theme and Programme of Events for the Children's Literary Festival which takes place in conjunction with the main festival Programme.*
- Propose clear programme strands that are designed to attract and include a diverse mix of writers, readers and audiences across all age groups and literary genres.*
- Support the Board in identifying and matching writers with specific types of events such as public readings, public interviews, panel discussions, talks, workshops and other appropriate events.*

- *Be available to represent the 2025 Festival Programme as part of Listowel Writers' Week's communications plan for the 2025 festival.*
- *Present the main programme elements – the backbone of the 2025 festival – to the Board no later than 12.00 noon on Sunday the 15th of December.*
- *Present a general overview and plan to the Board on Saturday the 7th of September 2024 and subsequently a full, detailed programme proposal for the 2025 festival to the Board no later than 12.00 noon on Saturday November the 2nd 2024.*

The Curator is expected to meet with the Board or a representative of the Board on a regular basis to update on progress. Meetings between the Board or a representative of the Board may be arranged in person or by remote access on Zoom or any other suitable platform. Deadlines will be set for the provision of "blurbs" in time for publication on all platforms-including print.

The Curator may be requested to demonstrate goodwill by assisting the Board in securing funding from varied funding agencies and potential sponsors.

It will be the responsibility of the Curator to manage their own tax affairs. The maximum budget available for this contract for services is €20,000 which includes VAT, if applicable. The contract fee will be paid on an agreed schedule of payments on stated dates.

Subject to agreement by all parties an extension of the proposed contract to include the 2026 Listowel Writers'Week may be considered.

Please note that a clear demarcation of the role of Curator and the role of the Executive Management Staff exists.

Should you have questions or require additional information please contact
curatorwritersweek@gmail.com

History of Listowel Writers' Week (LWW)

The first Listowel Writers' Week festival took place in 1971 and has played a formative role in the development of literary festivals and literary events in Ireland.

LWW supports writers by celebrating writing and reading, by providing opportunities for writers to meet with peers, creating opportunities for writers to read and present their work, stimulating and encouraging people to engage with writing and reading and by celebrating the unique literary cultural heritage of Listowel in a broader national and international context.

The 2025 festival is scheduled to take place in Listowel from Wednesday the 28th of May to Sunday June 1st 2025.

Listowel Writers' Week is incorporated as a Company Limited by Guarantee, LWW is governed by a Board of Directors, and is managed by a team of professional Executive Management Staff.

LWW appreciates the continued funding and support that it receives from An Chomhairle Ealaíon (The Arts Council), Kerry County Council and Fáilte Ireland.

The Board of Writers'Week acknowledges the generous sponsorship of local, national and international altruistic sponsors.

The Board of Writers'Week works in collaboration with St. John's Theatre & Arts Centre and The Seanchaí - Kerry Writers' Museum.

The Listowel Writers'Week festival format includes the following elements:

Interviews and Discussions with Writers of fiction, non-fiction, poetry, emerging & debut writers / current affairs / wellbeing / genre fiction/ young adult & children's events / Theatre and the Festival Fringe.

Workshops/ Book Launches / Literary Trail guided Walks/ Literary Bus Tour/ Poetry Corner events & 'Open Mike' Poetry events

To make a proposal please forward details outlining: -

- *Your background and experience of programming, working with writers of all genres and working on festivals & literary events.*

Please outline your experience of working within financial budget targets and constraints.

- *Details of your ideas, proposals and your approach to programming LWW 2025, including examples of writers, genres, styles, and perspectives that you feel will enrich the festival. Please develop and expand regarding the type of events and settings that you propose for LWW 2025.*

- *Please furnish your Curriculum Vitae and documentation by email which shall include concrete examples of your experience of working with writers and/or festivals & events.*

- *Please furnish details of literature-based events/festivals or projects for which you have been solely responsible. Please furnish contact details for the principals involved should the Board decide to make contact.*

The deadline for receipt of proposals is 4.00 pm on Wednesday the 14th of August 2024.

*Please email your proposal to **curatorwritersweek@gmail.com** ensuring that it reaches Listowel Writers'Week by the stated deadline.*

Please include the words "LWW Curator 2025 Proposal" in the subject field of your email.

Proposals will not be accepted after the stated deadline of 4.00pm on the 14th of August 2024.

Please note that interviews are scheduled for August 21st 2024.